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## General Certificate of Secondary Education January 2018

## **Learning for Life and Work: Modular**

Unit 5 Employability



[GLW61]

\*GLW61\*

FRIDAY 5 JANUARY, MORNING

TIME

45 minutes.

### **INSTRUCTIONS TO CANDIDATES**

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

You must answer the questions in the spaces provided.

Do not write outside the boxed area on each page or on blank pages.

Complete in black ink only. Do not write with a gel pen.

The insert (containing **Source A**) is to be used for Questions **4** and **5** in **Section B**.

Answer all questions in this paper.

### **INFORMATION FOR CANDIDATES**

The total mark for this paper is 40.

Quality of written communication will be assessed in Questions 4 and 5.

Figures in brackets printed down the right-hand side of pages indicate the marks awarded to each question or part question.



### **Section A**

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Answer all questions in this section.

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is qu	lestion is about recruitment and selection practices for employment.	
(a)	Name the term used to describe training carried out in the workplace.	
		[1]
(b)	Identify <b>and</b> explain <b>one</b> reason why a job applicant would be required to list their qualifications on an application form.	
		_
		_ [2]
(c)	Identify <b>and</b> explain <b>one</b> reason why a job applicant should carry out research on the employer's business before attending an interview.	1
		_
		_ [2]

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2 (	a)	Name the term used to describe the pairing of towns and cities across the	e world
			[1
(	b)	Explain <b>one</b> reason why a business may need to employ extra workers.	
			[2
(		Explain <b>one</b> reason why transporting goods may present problems to businesses trading abroad.	
			[2



(a)	Name <b>two</b> sanctions an employee could face if they don't meet their responsibilities in the workplace.	
	1	[1
	2	[1
(b)	Identify <b>and</b> explain <b>two</b> reasons why employers must ensure that their workplace is healthy and safe for their workers.	
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### **Section B**

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Answer all questions in this section.

- 4 Read **Source** A and use it to help you answer this question.
  - (a) Explain **two** reasons why employers would expect their workers to be punctual in the workplace at all times.

1			
			[2]
2			

[2]



	(b)	Explain the reasons why employers interview job applicants.	
			[6]
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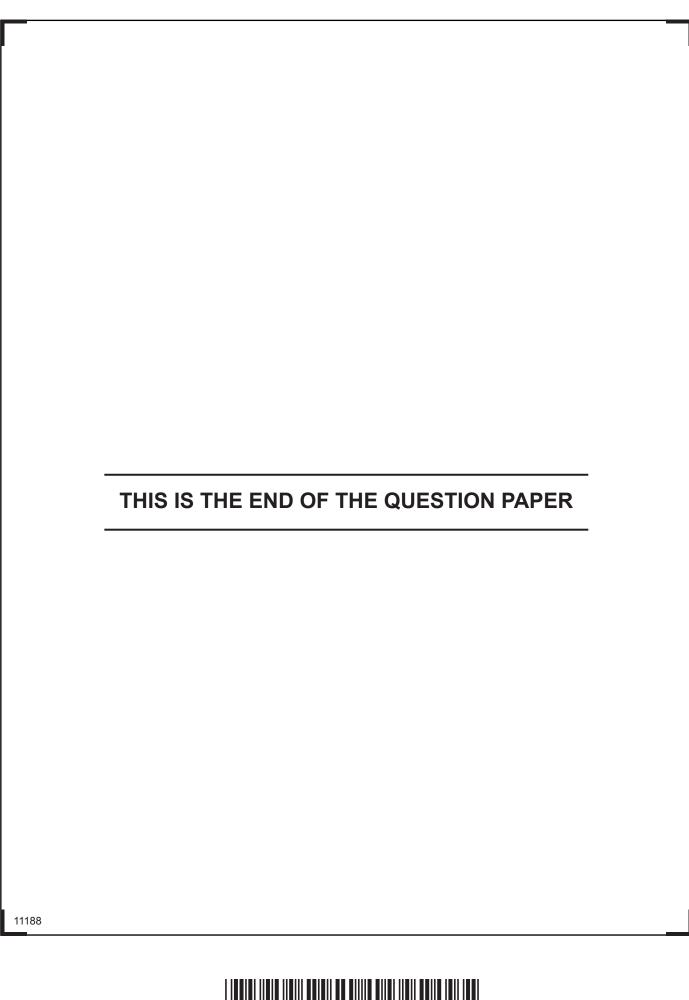
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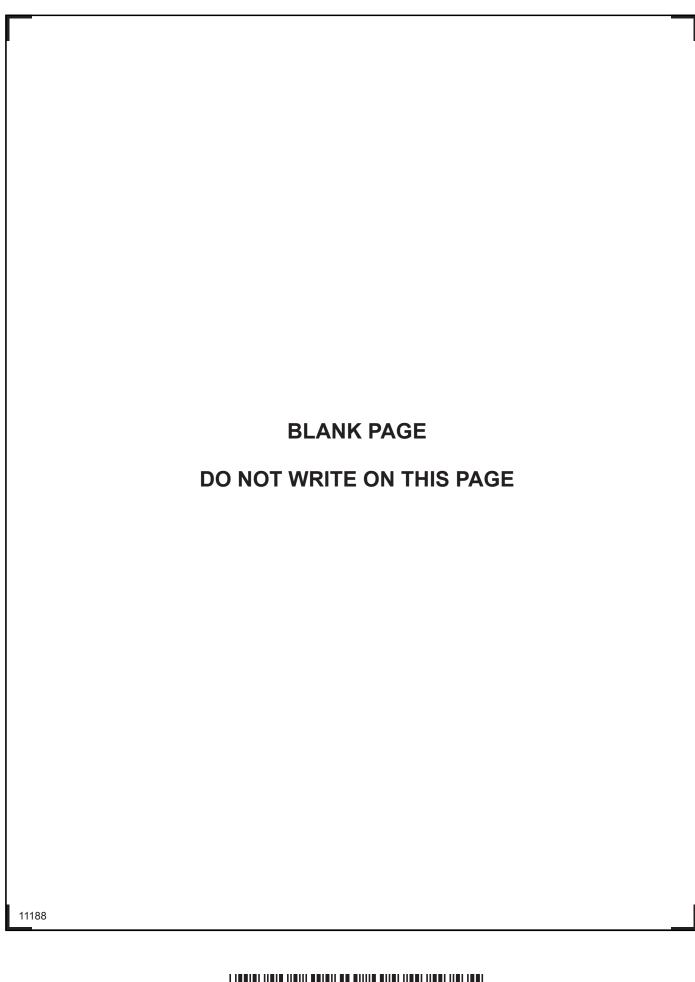
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General Certificate of Secondary Education

January 2018

# Learning for Life and Work: Modular

Unit 5 Employability

## [GLW61] FRIDAY 5 JANUARY, MORNING

Source A

### **Insert: Employability**

### For use with Questions 4 and 5.

### **SOURCE A**

### **Employment and Technology**

Employers usually interview job applicants in order to assess whether or not they are suitable for the job. They value punctuality in their employees at all times throughout the day so that all deadlines are met in the workplace.

The use of new technologies in the workplace can certainly improve communication, but can lead to fewer workers being employed.

Source: Chief Examiner